



# MANHABIT INTERNATIONAL NURSERY & KINDERGARTEN

## 文娜雅拔國際幼兒園及幼稚園

Tel. No. 電話：(852) 2336 9638

Email 電郵：info@manhabit.edu.hk

For School Use Only

Application No. :

Submission Date :



Recent Photo Here  
貼上學生近照  
(1.5" x 2")

## 2024-2025 Admission 入學申請

Please '✓' where appropriate 請於適當方格內加「✓」

- Pre-Nursery Class 幼兒預備班 (PN)     Lower Class 幼低班 (K2)
- Nursery Class 幼兒班 (K1)     Upper Class 幼高班 (K3)
- AM session 上午班     PM session 下午班     either AM or PM session 上午班或下午班均可

Please complete this application form in **BLOCK** letters with blue/ black ballpen. **Parents should read the 'Important Notes for Admission' on the next page and sign to acknowledge.**

請用藍/黑色原子筆以**正楷**填寫此申請表。於填寫及遞交入學申請表前，敬請詳閱背頁之「入學申請須知」，並於簽署欄簽名確認。

### Student's Information 學生資料

Name : \_\_\_\_\_  
姓名： Surname Given Name 姓氏 名字

Date of Birth : \_\_\_\_\_ (DD/MM/YYYY) Gender : \_\_\_\_\_  
出生日期： (日/月/年) 性別： M 男 / F 女

Birth Certificate No. : \_\_\_\_\_ Nationality : \_\_\_\_\_  
出生證明書號碼： 國籍： \_\_\_\_\_

Residential Address : \_\_\_\_\_  
住址： \_\_\_\_\_

School & class currently attend (if any) : \_\_\_\_\_  
現正就讀學校名稱及班級 (如適用)： \_\_\_\_\_

### Parents' Information 家長資料

Father's Name : \_\_\_\_\_  
父親姓名： Surname Given Name 姓氏 名字

Occupation : \_\_\_\_\_ Mobile No. : \_\_\_\_\_  
職業： 手提電話： \_\_\_\_\_

Email Address : \_\_\_\_\_  
電郵地址： \_\_\_\_\_

1<sup>st</sup> Contact  第一聯絡人    2<sup>nd</sup> Contact  第二聯絡人

Mother's Name : \_\_\_\_\_  
母親姓名： Surname Given Name 姓氏 名字

Occupation : \_\_\_\_\_ Mobile No. : \_\_\_\_\_  
職業： 手提電話： \_\_\_\_\_

Email Address : \_\_\_\_\_  
電郵地址： \_\_\_\_\_

1<sup>st</sup> Contact  第一聯絡人    2<sup>nd</sup> Contact  第二聯絡人

### Sibling's Information (if any) 兄弟姊妹資料 (如適用)

Name 姓名	Relationship 與學生關係	School currently attend 現正就讀學校名稱	Class attend 班級
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____

### How did you hear about 'Manhabit'? 如何認識本校?

Referee's Name : \_\_\_\_\_ Relationship : \_\_\_\_\_  
推薦人姓名： 與學生關係： \_\_\_\_\_

Other sources: \_\_\_\_\_  
其他來源： \_\_\_\_\_

Pending  Copy of Birth Certificate / HKID Card / Permit to Remain in the HKSAR (ID235B)  Copy of Immunization Record  Application Fee \$40  
Documents :  Copy of student's latest school report (for K2 / K3 applicants)  ( ) stamped & self-addressed envelopes



**'Important Notes for Admission'**

1) **Application Deadline : 3<sup>rd</sup> February 2024 (Saturday)**

Please return the completed application form by post/in person to the school office : **No. 43 Cumberland Road, Kowloon Tong**

2) The below documents **MUST** be submitted together with the completed application form :

2.1 A **non-refundable & non-transferrable application fee of HK\$40-** by cheque made payable to "Kingsful Development Limited". Please write down your child's name at the back of the cheque.

2.2 Photocopy of your child's Birth Certificate/ HKID Card/ Permit to Remain in the HKSAR (ID235B) (for non-permanent HK residents)

2.3 Photocopy of your child's Immunization Record (both cover and inside pages)

2.4 Your child's recent photograph (1.5" x 2") to be adhered on the application form

2.5 **Five stamped & self-addressed envelopes (4 with HK\$2.20 stamps size approx. 220mm x 110mm (DL) and 1 with HK\$5.40 stamp size approx. 229mm x 162mm (A5)).** Please write down your child's name on the bottom left hand corner of the envelopes.

2.6 **Photocopy of your child's latest school report for applying to Lower Class (K2) or Upper Class (K3)**

3) Application without enclosing any of the above-mentioned documents will be considered as late submission.

4) **Interview** will be arranged in **March 2024**. Parents will receive further details by **POST** after the above application deadline.

5) To avoid late delivery or mis-delivery, please ensure the address on the self-addressed envelopes are correct. Please inform the school in writing at once if the postal address was changed.

6) Parents will receive the results in writing by post within a month after the interview.

7) Personal data in this form will be used for processing application for school admission. After completing the application procedures, all application forms will be discarded. In accordance with Personal Data (Privacy) Ordinance, applicants have the rights to access, correct and update their own personal data. Please approach the school for any enquiries. The above information will be kept confidential and the use of such by the school will comply with the Personal Data (Privacy) Ordinance.

**8) For child below the required age group i.e. 2 years old, to enter Pre-Nursery Class (PN) on 1<sup>st</sup> September 2024, he/she will commence class after his/her birthday.**

**「入學申請須知」**

1) **截止日期：2024年2月3日(星期六)**

家長須填妥本申請表，並於截止日期前郵寄／親身交回本校：**九龍塘金巴倫道43號**

2) 填妥之申請表**必須**連同下列文件**一併**遞交：

2.1 **報名費為港幣40元**，須以支票繳付，抬頭請寫『Kingsful Development Limited』並於背面寫上學生姓名。**報名費用不可退回及轉讓。**

2.2 學生之出生證明書副本／香港身分證副本／香港居留許可證 (ID235B) 副本（如非持有香港出生證明書）

2.3 學生之疫苗接種記錄卡（針卡）副本（包括封面及內頁）

2.4 於申請表右上角貼上學生之近照（1.5" x 2"）

2.5 **五個已付郵資及寫上回郵地址的信封（四個DL信封（220 x 110毫米）貼上\$2.2郵票及一個A5信封（229 x 162毫米）貼上\$5.4郵票）**，請於信封面左下角寫上學生姓名。

2.6 **如申請入讀幼低班(K2)或幼高班(K3)，家長須連同學生最近期的學習評估報告副本一併遞交以供參考。**

3) 家長於遞交申請表前，請確保以上文件沒有遺漏，所有信封上之地址均正確無誤，並已貼上足夠郵資。

4) **面試將安排於2024年3月舉行**，有關詳情將於上述截止日期後，**以書面及郵寄方式**通知家長，敬請留意。

5) 為避免郵遞延誤及遺失，請確保回郵信封上之地址正確無誤，並已貼上足夠郵資；如有更改，請盡早以書面通知本校。

6) 取錄與否，面試結果均會於面試結束後一個月內，以書面及郵寄方式通知家長，敬請留意。

7) 本校將遵照「個人資料（私隱）條例」的規定保存及使用本表格內的所有個人資料，並只作處理入學申請用途。入學申請程序完結後，所有資料將立即銷毀。根據「個人資料（私隱）條例」規定，申請人有權要求查閱、更正及更新其個人資料。如有查詢，請與本校聯絡。

**8) 申請幼兒預備班(PN)之學生於2024年9月1日如仍未足兩歲者，須待其兩歲生日後方可正式入學，家長敬請留意。**

Parent's / Guardian's Name  
家長 / 監護人姓名

Parent's / Guardian's Signature  
家長 / 監護人簽署

Date  
日期